



Posted: 11/12/2013 AM
Amended: 11/18/13 AM

CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE

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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING NOTICE:	COUNCIL ON REAL ESTATE APPRAISERS
DATE AND TIME:	Tuesday, November 19, 2013 at 9:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building

AGENDA

(Amended items are indicated by an asterisk*)

- 1.0 Call to Order
- 2.0 Election of Officers
- 2.0 Review and Approval of Minutes
 - 2.1 October 15, 2013
- 3.0 Unfinished Business
 - 3.1 Status of Complaints
 - 3.1.1 19-17-12 – Dismissed by the Division
 - 3.1.2 19-02-13 – Dismissed by the Division
 - 3.1.3 19-03-13 – Dismissed by the Division
 - 3.1.4 19-05-13 – Dismissed by the Division
 - 3.1.5 19-01-13 – Dismissed by the Division*
 - 3.2 Question from Doug Sensabaugh: Do licensed appraisers need to hold an assessor license as well if they wish to perform assessments?*
- 4.0 New Business
 - 4.1 New Complaints
 - 4.1.1 19-09-13
 - 4.1.2 19-10-13
 - 4.2 Ratification of Issued Licenses
 - Charity Davis, Licensed Real Property Appraiser
 - Nicole Constantine, Trainee
 - Caitlin McCain, Trainee
 - Edward Karabedian, Temporary Practice Permit
 - Casey Gill, Temporary Practice Permit
 - Samuel Gill, Temporary Practice Permit
 - Harold Perry, Temporary Practice Permit
 - Jeffery Allen, Temporary Practice Permit
 - Leslie Vasquez, Certified Assessor
 - Paul Flynn, Certified Assessor
 - Daniel H. Lesser, Temporary Practice Permit*

- 4.3 Review of Application for Certified Assessor – none
- 4.4 Review of Application for Examination
 - 4.4.1 Eric Espada, Trainee upgrade to CRRPA*
 - 4.4.2 Gregory Sachs, Trainee upgrade to CRRPA*
- 4.5 Review of Application for Re-examination – none
- 4.6 Review of Application for Exemption – none
- 4.7 Review of Application for Reciprocity – none
- 4.8 Review and Deliberation of Hearing Officer Recommendations
 - 4.8.1 Walter Brockington III
- 4.9 Review and Deliberation of Consent Agreements – none
- 4.10 Review of Application for Temporary Practice Permit – none
- 4.11 Review of Experience Log – none
- 4.12 Continuing Education Activities for Approval (see attached listing)*
- 4.13 Board Order Compliance – none
- 5.0 Other Business before the Council (for discussion only)
- 6.0 Public Comment
- 7.0 Next Meeting – January 21, 2013 at 9:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware
- 8.0 Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive

all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting. MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

4.12***CE Activities for Approval***

Course Provider/License	Course Title	Online/Classroom	Date	QE/CE Hours
Appraisal Institute	Advanced Concepts & Case Studies	classroom	TBA	38/35
Appraisal Institute	Advanced Income Capitalization	online	TBA	35/32
Appraisal Institute	Advanced Income Capitalization – Synchronous	classroom	TBA	33/30
Appraisal Institute	Advanced Market Analysis& Highest & Best Use	classroom	TBA	35/32
Appraisal Institute	Advanced Market Analysis&Highest & Best Use – Synchronous	online	TBA	35/32
Appraisal Institute	Advanced Residential Applications & Case Studies, Part 1	classroom	TBA	15/14
Appraisal Institute	Advanced Residential Report Writing, Part 2	classroom	TBA	30/28
Appraisal Institute	Appraising Condos, Co-Ops, & PUDs	classroom	TBA	7 CE
Appraisal Institute	Basic Appraisal Principles	classroom	TBA	30/28
Appraisal Institute	Basic Appraisal Procedures	classroom	TBA	30/28
Appraisal Institute	Business Practices & Ethics	classroom	TBA	4 CE
Appraisal Institute	Case Studies in Appraising Green Commercial Buildings	classroom	TBA	15/14
Appraisal Institute	Case Studies in Appraising Green Residential Buildings	classroom	TBA	8/7CE
Appraisal Institute	Complex Litigation Appraisal Case Studies	classroom	TBA	7 CE
Appraisal Institute	Condemnation Appraising: Principles & Applications	classroom	TBA	22/21 CE
Appraisal Institute	Fundamentals of Separating Real, Personal Property, & Intangible ...	classroom	TBA	15/14 CE
Appraisal Institute	General Appraiser Income Approach Part 1	classroom	TBA	30/27 QE CE
Appraisal Institute	General Appraiser Income Approach Part 2	classroom	TBA	30/27 QE CE
Appraisal Institute	General Appraiser Market Analysis and Highest & Best Use	classroom	TBA	30/28 QE CE
Appraisal Institute	General Appraiser Report Writing & Case Studies	classroom	TBA	30/28 QE CE
Appraisal Institute	General Appraiser Sales Comparison Approach	classroom	TBA	30/27 QE CE
Appraisal Institute	General Appraiser Site Valuation & Cost Approach	classroom	TBA	30/28 QE CE
Appraisal Institute	Income Approach for Residential Appraisers	classroom	TBA	7 CE
Appraisal Institute	International Financial Reporting Standards for the Real Prop. Appraiser	classroom	TBA	15/13 CE
Appraisal Institute	International Valuation Standards Overview	classroom	TBA	8/7CE
Appraisal Institute	Introduction to Green Buildings	classroom	TBA	8/7CE
Appraisal Institute	Litigation Appraising: Specialized Topics & Applications	classroom	TBA	16/15CE
Appraisal Institute	Litigation Assignments for Residential Appraisers	classroom	TBA	4CE
Appraisal Institute	Online 7-Hour National USPAP Update Course	online	TBA	7CE
Appraisal Institute	Online Advanced Internet Search Strategies	online	TBA	7CE
Appraisal Institute	Online Analyzing Operating Expenses	online	TBA	7CE
Appraisal Institute	Online Appraisal Curriculum Overview – General	online	TBA	7CE

Appraisal Institute	Online Appraisal Curriculum Overview – Residential	online	TBA	8CE
Appraisal Institute	Online Basic Appraisal Principles	online	TBA	30/28 QE CE
Appraisal Institute	Online Basic Appraisal Procedures	online	TBA	30/28 QE CE
Appraisal Institute	Online Business Practices & Ethics	online	TBA	5CE
Appraisal Institute	Online Case Studies in Appraising Green Residential Buildings	online	TBA	8/7CE
Appraisal Institute	Online Comparative Analysis	online	TBA	7CE
Appraisal Institute	Online Cool Tools: New Technology for Real Estate Appraisers	online	TBA	7CE
Appraisal Institute	Online Data Verification Methods	online	TBA	5CE
Appraisal Institute	Online FHA and the Appraisal Process	online	TBA	7CE
Appraisal Institute	Online Forecasting Revenue	online	TBA	7CE
Appraisal Institute	Online General Appraiser Income Approach Part 1	online	TBA	30/27 QE CE
Appraisal Institute	Online General Appraiser Income Approach Part 2	online	TBA	30/27 QE CE
Appraisal Institute	Online General Appraiser Report Writing & Case Studies	online	TBA	30/28 QE CE
Appraisal Institute	Online General Appraiser Sales Comparison Approach	online	TBA	30/27 QE CE
Appraisal Institute	Online General Appraiser Site Valuation & Cost Approach	online	TBA	30/28 QE CE
Appraisal Institute	Online Introduction to Green Buildings: Principles & Concepts	online	TBA	8/7CE
Appraisal Institute	Online Rates and Ratios: Making sense of GIMs, OARs, and DCF	online	TBA	7CE
Appraisal Institute	Online Real Estate Finance, Statistics, and Valuation Modeling	online	TBA	15/14QE CE
Appraisal Institute	Online REO Appraisal	online	TBA	7CE
Appraisal Institute	Online Residential Market Analysis and Highest & Best Use	online	TBA	15/14 QE CE
Appraisal Institute	Online Residential Report Writing & Case Studies	online	TBA	15/14 QE CE
Appraisal Institute	Online Residential Sales Comparison & Income Approach	online	TBA	30/28 QE CE
Appraisal Institute	Online Residential Site Valuation & Cost Approach	online	TBA	15/14 QE CE
Appraisal Institute	Online Reviewing Residential Appraisals&Using Fannie Mae Form 2000	online	TBA	7CE
Appraisal Institute	Online Small Hotel / Motel Valuation	online	TBA	7 CE
Appraisal Institute	Online Subdivision Valuation	online	TBA	7CE
Appraisal Institute	Online Supervising Appraisal Trainees	online	TBA	4CE
Appraisal Institute	Online The Discounted Cash Flow Model	online	TBA	7CE
Appraisal Institute	Online Using Your HP12C Financial Calculator	online	TBA	7CE
Appraisal Institute	Quantitative Analysis	classroom	TBA	33/30 QE CE
Appraisal Institute	Real Estate Finance, Statistics, & Valuation Modeling	classroom	TBA	15/14 QE CE
Appraisal Institute	Residential & Commercial Valuation of Solar	classroom	TBA	15/14 QE CE
Appraisal Institute	Residential Applications: Using Technology to Measure ...	classroom	TBA	7CE
Appraisal Institute	Residential Market Analysis and Highest & Best Use	classroom	TBA	15/14 QE CE

Appraisal Institute	Residential Report Writing & Case Studies	classroom	TBA	15/14 QE CE
Appraisal Institute	Residential Sales Comparison & Income Approaches	classroom	TBA	30/28 QE CE
Appraisal Institute	Residential Site Valuation & Cost Approach	classroom	TBA	15/14 QE CE
Appraisal Institute	Review Theory – General	classroom	TBA	33/30 CE
Appraisal Institute	Review Theory: Residential	classroom	TBA	17/15 CE
Appraisal Institute	The Appraiser as an Expert Witness: Preparation & Testimony	classroom	TBA	16/15 CE
Appraisal Institute	Valuation in Challenging Markets	classroom	TBA	30/28 CE
Appraisal Institute	Valuation of Conservation Easements	classroom	TBA	33/31 CE
ASFMRA	7 Hour National USPAP	classroom	11/12/2013	7CE
Calypso CE	FHA Site Inspection for Appraiser	online	TBA	7CE
Calypso CE	Victorian Era Architecture for Real Estate Professionals	online	TBA	3CE
Calypso CE	Mold A Growing Concern	online	TBA	3CE
Calypso CE	Environmental Hazards Impact On Value	online	TBA	7CE
Calypso CE	A Brief Historic Stroll through America's Architecture for Appraisers	online	TBA	7CE
DE Assoc. Appraisers, Inc.	The Economic Foundations of Appraising	classroom	12/10/2013	3CE
Appraisal Institute	DelDot Regional Transportation Update	classroom	11/12/2013	2CE
Dynasty School	Real Estate Appraisal - Principles and Procedures	online	TBA	60QE
Polley Associates	Residential Appraisal Review	classroom	3/7/2013	5CE
Polley Associates	Residential Reporting. Hitting All of the Bases	classroom	1/30/2013	7CE
Polley Associates	2011- 2013 The National USPAP Update Course	classroom	4/18/2013	7CE
Polley Associates	Foreclosure Basics for Appraisers	online	6/20/2013	7CE
David Wilk	Place-Making Economic Development Strategies & Corp. Real Estate	classroom	12/6/2013	3CE
MD Assoc. Appraisers, Inc.	Appraising Complex Commercial, Industrial, and Development Prop.	classroom	12/11/13 etc.	7CE
McKissock	UAD - Up Close and Personal	classroom	TBA	3CE
McKissock	Analyze This! Applications of Appraisal Analysis	classroom	TBA	4CE
McKissock	Reviewers Checklist (7)	Classroom	TBA	7CE
McKissock	Delaware Appraisal Laws & Regulations	Classroom	TBA	3CE
McKissock	Deriving and Supporting Adjustments	Classroom	TBA	7CE
McKissock	Disciplinary Cases - What NOT to do	Classroom	TBA	7CE
McKissock	FHA for Today's Appraiser	Classroom	TBA	7CE
McKissock	Intro to Complex Appraisal Assignments	Classroom	TBA	7CE
McKissock	Introduction to Expert Witness Testimony	Classroom	TBA	7CE
McKissock	Introduction to Regression Analysis for Appraisers	Classroom	TBA	4CE
McKissock	Land and Site Valuation	Classroom	TBA	5CE

McKissock	National USPAP Update (2012-2013)	Classroom	TBA	7CE
McKissock	National USPAP Update Equivalent (2012-2013)	Classroom	TBA	7CE
McKissock	Relocation Appraising: New ERC Summary Appraisal Report	Classroom	TBA	7CE
McKissock	Systems Built Housing: Advances in Housing for the New Millennium	Classroom	TBA	7CE
McKissock	The Green Guide to Appraising	Classroom	TBA	7CE
McKissock	2-4 Family Finesse	Online	TBA	7CE
McKissock	Ad Valorem Tax Consultation	Online	TBA	2CE
McKissock	Appraisal Applications of Regression Analysis	Online	TBA	7CE
McKissock	Appraising and Analyzing Retail Shopping Centers for Mortgage Underwriting	Online	TBA	7CE
McKissock	Appraising FHA Today	Online	TBA	7CE
McKissock	Appraising Manufactured Homes	Online	TBA	7CE
McKissock	Construction Details and Trends	Online	TBA	7CE
McKissock	The Cost Approach	Online	TBA	7CE
McKissock	Delaware Laws and Regulations for Appraisers	Online	TBA	3CE
McKissock	Environmental Issues for Appraisers	Online	TBA	5CE
McKissock	Essential Elements of Disclosures and Disclaimers	Online	TBA	5CE
McKissock	Even Odder - More Oddball Appraisals (with Audio and Video)	Online	TBA	7CE
McKissock	How to Analyze & Value Income Properties	Online	TBA	6CE
McKissock	Introduction to Legal Descriptions	Online	TBA	2CE
McKissock	Introduction to the Uniform Appraisal Dataset	Online	TBA	2CE
McKissock	Land and Site Valuation	Online	TBA	7CE
McKissock	Live Webinar: Delaware Appraisal Laws and Regulations	Online	TBA	3CE
McKissock	Live Webinar: Deriving and Supporting Adjustments	Online	TBA	3CE
McKissock	Live Webinar: Disciplinary Cases: What Not to Do	Online	TBA	7CE
McKissock	Live Webinar: FHA for Today's Appraiser	Online	TBA	7CE
McKissock	Live Webinar: HUD REO Live Appraisal Update Course (Private Session - Dartmouth)	Online	TBA	7CE
McKissock	Live Webinar: Intro to Regression Analysis for Appraisers	Online	TBA	4CE
McKissock	Live Webinar: Intro to Residential Green Building for Appraisers	Online	TBA	4CE
McKissock	Live Webinar: Introduction to Complex Appraisal Assignments	Online	TBA	5CE
McKissock	Live Webinar: Land and Site Valuation	Online	TBA	5CE
McKissock	Live Webinar: REO & Short Sales Appraisal Guidelines	Online	TBA	4CE
McKissock	Live Webinar: Residential Appraisal Review	Online	TBA	7CE
McKissock	Live Webinar: Understanding the Uniform Appraisal Dataset	Online	TBA	3CE
McKissock	Modern Green Building Concepts	Online	TBA	6CE

McKissock	Mold, Pollution and the Appraiser	Online	TBA	2CE
McKissock	Mortgage Fraud Protect Yourself	Online	TBA	7CE
McKissock	Relocation Appraisal and the New ERC Form	Online	TBA	6CE
McKissock	REO and Foreclosures	Online	TBA	5CE
McKissock	Residential Appraisal Review	Online	TBA	7CE
McKissock	Residential Report Writing: More Than Forms	Online	TBA	7CE
McKissock	Risky Business: Ways to Minimize Your Liability (with Audio and Video)	Online	TBA	5CE
McKissock	The Dirty Dozen	Online	TBA	3CE
McKissock	The Nuts and Bolts of Green Building for Appraisers (with Audio and Video)	Online	TBA	3CE
McKissock	Advanced Residential Applications and Case Studies	Online	TBA	15QE
McKissock	Appraisal Subject Matter Electives	Online	TBA	20QE
McKissock	Basic Appraisal Principles	Online	TBA	30QE
McKissock	Basic Appraisal Procedures	Online	TBA	30QE
McKissock	Commercial Appraisal Review - Subject Matter Elective	Online	TBA	15QE
McKissock	Expert Witness for Commercial Appraisers - Subject Matter Electives	Online	TBA	15QE
McKissock	General Appraiser Income Approach	Online	TBA	60QE
McKissock	General Appraiser Market Analysis Highest and Best Use	Online	TBA	30QE
McKissock	General Appraiser Sales Comparison Approach	Online	TBA	30QE
McKissock	General Appraiser Site Valuation and Cost Approach	Online	TBA	30QE
McKissock	Residential Market Analysis and Highest & Best Use	Online	TBA	15QE
McKissock	Residential Report Writing and Case Studies	Online	TBA	15QE
McKissock	Residential Sales Comparison and Income Approaches	Online	TBA	30QE
McKissock	Residential Site Valuation and Cost Approach	Online	TBA	15QE
McKissock	Statistics, Modeling and Finance	Online	TBA	15QE
McKissock	adding a new instructor to already approved webinar courses:			
	Instructor to be added: Robert McClelland			
added to:	Introduction to Complex Appraisal Assignments – Live Webinar	Online		5CE
	Deriving and Supporting Adjustments – Live Webinar	Online		3CE